



## Invoicing Details Oy Botta Ab

Dear Partner,

We primarily request that all invoices be submitted as e-invoices.

Our electronic invoicing details are as follows:

Company Information		
Name	Y-tunnus (Business ID)	Finvoice Address
Oy Botta Ab	0107100-3	003701071003

Operator Details	
E-invoice operator	E-invoice operator ID
Maventa	003721291126
Operator ID when sending from a bank network: DABAFIHH	

Kind regards,

Oy Botta Ab

Manala Restaurant & Bar, St. Urho's Pub, Botta Events & Dagmar Bistro & Wine Bar

### Alternative Invoicing Methods:

If you are unable to provide e-invoices, please follow the instructions below.

## 1. Invoices via Email (Scanning Service)

You may send invoices in PDF format via email according to these guidelines:

- Email Address: 01071003@scan.netvisor.fi
  - Invoices must be sent as email attachments.
  - Multiple invoices can be sent in one email, provided each invoice is a separate attachment.
  - Each file must have a unique name.
  - Any attachments to an invoice must be included in the same PDF file as the invoice itself.
  - The maximum size for a single email is 5 MB.
  - Files must be native PDF documents (version 1.3 or newer). They must not be locked or password-protected.
  - The maximum document size is 210 x 297 mm.
  - Allowed characters for file names are standard alphanumeric characters (a-z, A-Z, 0-9). Please do not use special characters in filenames.
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## 2. Invoices via Post (Scanning Service)

If you cannot send invoices electronically or via email, please send paper invoices to the following address:

Oy Botta Ab  
01071003  
PL 100  
80020 Kollektor Scan

- To ensure fast and reliable processing, the address details must be complete on both the invoice and the envelope.
  - Please use black ink on a white background; this ensures the best accuracy for automated data recognition.
  - Please do not use staples on invoices sent to the scanning service.
  - The scanning address is for invoice material only. These documents are read automatically into our accounts payable system. Please send newsletters, marketing materials, and other correspondence to our visiting address.
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### Further Information:

Oy Botta Ab  
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